

IPCC DAILY ARTIST PROGRAM CODE OF CONDUCT

IPCC/IPMI expects every daily artist, their helpers and dance performers to follow the rules of conduct that will protect the interests and safety of all IPCC employees and the organization. It is expected Daily Artists/Dance Group members and their helpers will be considerate of all IPCC employees, visitors and all other vendors/groups. Tactful treatment of everyone requires respect and courtesy to be exercised at all times. If you and your helpers fail to conduct yourselves in a professional manner or we find you have violated any of the rules of the CODE OF CONDUCT, you, your helper and dance members will be subject to progressive discipline, including immediate removal and banned from all IPCC/IPMI properties.

DAILY ARTISTS/DANCE GROUP MEMBER STANDARDS:

1. Treat visitors, guests and other artists and vendors in a friendly, helpful and courteous manner with dignity and respect.
2. Treat all IPCC equipment and property with respect and care.
3. Use the designated parking area as noted by the IPCC staff.
4. Use only those entrances noted by the IPCC staff.
5. Maintain proper standards of conduct at all time.

PROHIBITED BEHAVIORS: The following are some examples of prohibited behaviors. It is not possible to list all the forms of behavior that are considered unacceptable in the workplace. Some conduct may result in final warning or termination on the first offense.

1. Theft or inappropriate removal or possession of IPCC property.
2. Misuse or removal of any property or materials from the premises, without proper authorization and approval.
3. Use of profane or abusive language.
4. Smoke (includes e-cigs) or any tobacco use in non-designated areas.
5. Physically assault/verbally assault or threaten anyone or demonstrate violent or aggressive behavior.
6. Violate safety rules.
7. Engage in detrimental behavior, verbal and nonverbal, reflecting negatively on IPCC/IPMI, for example, make sexist remarks or racial slurs, derogatory ethnic, religious or sexual preference commentary, or other objectionable statements or actions.
8. Verbalize or make suggestive remarks, physical advances or invitations towards an IPCC staff members, other artists, dance members and guests are prohibited.
9. Arrive on property under the influence of alcohol and drugs, or become under the influence of drugs and or alcohol while on property or possess alcohol or drugs.
10. Violate any federal, state or local laws while on the premises.
11. Possess firearms or weapons while on the premises.
12. Negligence or improper conduct leading to damage of IPCC or customer-owned property.

I hereby agree to follow the IPCC Code of Conduct as noted in the Daily Artist Policies and Guidelines handbook.

Printed Name: _____

Signature: _____

Date: _____